

**Enterprise High School  
Board of Directors Meeting  
Monday, April 11, 2016  
2461 McMullen Booth Road Building B  
Clearwater, FL 33759**

**MEETING MINUTES**

**In Attendance:**

- Board: Ray Merritt, Yvonne Hymel ,Dr. Irene Flytzanis and Jan Barr participated via phone
- School: Donna Hulbert
- Newpoint Education Partners: No representation

**1. Public Sign –In**

- Visitors-Michelle Grammick

**2. Call to Order**

- a. The meeting was called to order at 5:07pm

**3. Welcome and Introductions**

**4. Public Comment**

- a. No comment from public

**5. Presentations for Health Insurance Packages- Joe Harris was unable to attend from Bryan and Johnson**

**6. Board Action Items**

- a. Review and approve minutes from February Board meeting
  - i. Motion to approve- Ray Merritt
  - ii. Second- Yvonne Hymel
  - iii. Vote- Unanimous approval
- b. Review and approve benefit package for staff
  - i. Brown vs Brown Insurance as long as it does not exceed \$90,000
  - ii. Donna and Yvonne will proceed to make final decision on this issue. Leave it up to Administration to fact find and guide the board towards final decisions.
    - 1. Motion to Approve- Ray Merritt
    - 2. Second- Yvonne Hymel
    - 3. Vote – Unanimous Approval
- c. Review and Approve Liability Insurance/ D&O Insurance Quotes
  - 1. Motion to Approve- Ray Merritt
  - 2. Second- Yvonne Hymel
  - 3. Vote- Unanimous Approval
- d. Postpone approval of new board member, Cyndi Shook, till June meeting.

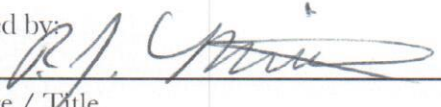
- e. Review and Approve Curriculum Contracts/Quotes. Curriculum contracts are approved given adjustments after discussion on Discovery and Writing Assessments.
  - 1. Motion to Approve Ray Merritt
  - 2. Second- Yvonne Hymel
  - 3. Vote-Unanimous Approval
- f. Review and Approve financial statements
  - i. Motion to Approve- Ray Merritt
  - ii. Second- Yvonne Hymel
  - iii. Vote-Unanimous Approval
- g. Review and Approve amended budget
  - i. Motion to Approve—Ray Merritt
  - ii. Second- Yvonne Hymel
  - iii. Vote – Unanimous Approval
- h. Review and approve summer calendar and 2016-17 calendar
  - i. Motion to Approve—Ray Merritt
  - ii. Second- Yvonne Hymel
  - iii. Vote-Unanimous Approval
- i. Review and Approve Teacher Evaluations found on Charter School Consortium
  - i. Motion to Approve- Ray Merritt
  - ii. Second- Yvonne Hymel
  - iii. Vote-Unanimous approval
- j. Review and approve process for contracts to be reviewed and approved. Melissa Gross Arnold should review all contracts and Director, Donna Hulbert, can sign off as long as it is within \$5000.00 of current contract.
  - i. Motion to approve- Ray Merritt
  - ii. Second- Yvonne Hymel
  - iii. Vote- Unanimous approval
- k. Review and approve draft spending plan for Title One Dollars.
  - i. Motion to approve- Ray Merritt
  - ii. Second- Yvonne Hymel
  - iii. Vote- Unanimous approval
- l. Motion to place last month of management fee in escrow per advice from our attorney to establish any outlying fees from our operational audit findings.
  - i. Motion to approve- Ray Merritt
  - ii. Second- Yvonne Hymel
  - iii. Vote- Unanimous approval

**7. Discussion Items**

- a. Florida Retirement System options will be decided at a later point in year
- b. Board Training Information- Training needs to be complete by May 1<sup>st</sup>.
- c. Ask Melissa for sample staff contracts
- d. Jan and Donna are following up with lease amendment.
- e. Graduation is June 2<sup>nd</sup> at 7:00 pm. Location is Countryside HS Auditorium

- f. Next board meeting is June 20, 2016.
8. **Adjournment-** Meeting ended at 7:15 pm

Approved by:

A handwritten signature in black ink, appearing to be "R.J. [unclear]", written over a horizontal line.

Signature / Title