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**Board of Directors Committee Meeting**

**Tuesday, October 31st, 2023, 10:30 am**

**Located at Bacon Street Diner**

**27001 US HWY 19 N Clearwater, FL 33761**

**PINELLAS EDUCATION ORGANIZATION, Inc d/b/a Enterprise Charter High School**

**Board Conference Call- Andrea Dixon-Evans, Jacob Montalvo, Marie Brainard and Mary Ann Sanchez**

**Board In Person- Ray Merritt, Mark Welsh,**

**Board Absent- None**

**School In Person- Delvin Vick, Dr. Steven Humphries**

**Guests In Person: Donna Hulbert- Consultant**

**Guests Conference Call-**

1. **Public Sign –In**
2. **Call to Order**

The meeting was called to order at 5:30 pm.

1. **Welcome and Introductions**
2. **Public Comment**
3. **Board Action Items**
4. Reviewed and approved to accept Board Minutes from August 7th, 2023, meeting.
   1. Motion to approve- Mark Welsh 2nd –Ray Merritt All Approved
5. Reviewed and approved to accept July and August 2023 financial statements, as presented.

a. Motion to approve- Ray Merritt 2nd- Mark Welsh All Approved

C. Reviewed and approved annual financial audit from King and Walker.

a. Motion to approve- Ray Merritt 2nd- Jacob Montalvo All Approved

D Reviewed and approved new board policies for 23-24 school year.

a. Motion to approve- Ray Merritt 2nd- Mark Welsh\* signed off on policies. All Approved

E Reviewed current board positions and treasurer vacancy. After discussion of various options, there was a motion for Jacob Montalvo to be named Acting Treasurer at this time.

a. Motion to approve- Ray Merritt 2nd- Mark Welsh All Approved

F. Reviewed CIMS budget (Continuous Improvement and Management System) and outcome of ERC grant (Employee Retention Credit)

G. Reviewed and Approved a board member to approve TSIA and Referendum Plans.

a. Motion to Approve Mark Welsh to review and approve plans. Motion to approve- Ray Merritt 2nd – Mark Welsh All Approved

H. Reviewed and approved adjustment to Patricia Robicheau- Smith’s salary from $53,815 to $56,89(step 12) to account for part time instructional work. This adjustment is retroactive to 8/15/23 paycheck. Motion to approve- Ray Merritt 2nd- Mark Welsh All Approved.

I. Reviewed and Approved adding a doctorate level supplement to salary schedule for instructional and administrative salary schedules. $2395 is the supplement over the Master’s Degree supplement. This will be retroactive to 8/15/23 for Assistant Principal, Dr. Steven Humphries.

Motion to Approve- Ray Merritt 2nd- Mary Ann Sanchez All Approved

J. Reviewed quotes to generate video to market Enterprise HS and showcase new campus. Cost is $7000.00

K. Reviewed State of the School Report.

VI Announcements:

Remaining board meetings are December 4th, February 5th, April 1st and June 3rd.

Graduation Ceremony is December 13, 2023 at Countryside High School, 7:00 pm.

VII. Motion to adjourn the meeting at 6:47 pm.

Motion to adjourn- Ray Merritt 2nd- Mark Welsh All Approved

Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Signature / Title