



ENTERPRISE HIGH SCHOOL

**Board of Directors Meeting
May 13, 2019 Board Meeting
5:00 pm**

**Located at Enterprise High School
2461 McMullen Booth Road, Clearwater, FL 33759**

MEETING MINUTES

In Attendance:

In Person Attendance- Jan Barr and Ray Merritt

Participating via conference call- Dr. Irene Flytzanis

Absent- Yvonne Hymel, Cyndi Shook

Staff participating – Donna Hulbert, Greg Kahn

1. Public Sign –In

2. Call to Order

a. The meeting was called to order at 5:05 pm

3. Welcome and Introductions

4. Public Comment

a. No comment from public

5. Board Action Items

A Motion to approve board minutes from March 2019 and April 2019 meetings.

Ms. Jan Barr- Motion to approve

Mr. Ray Merritt – 2nd motion

All approved

B. Motion to accept Financial Documents for March 2019. April was not available.

Ms. Jan Barr- Motion to approve

Mr. Ray Merritt- 2nd motion

All Approved

C. Motion to approve King and Walker to conduct financial audit of 18-19 school year.

Ms. Jan Barr- Motion to approve

Mr. Ray Merritt- 2nd motion

All Approved

D. Motion to approve Title One Plan to focus in on Part Time Teacher, two Open Houses and brochure designed for parents and families.

Ms. Jan Barr- Motion to approve

Mr. Ray Merritt- 2nd motion

All Approved

E. Reviewed and Discussed extending current board terms. Motion to extend all current terms until January 2020. Jan Barr- President, Ray Merritt- Vice President, Irene Flytzanis-Secretary and Yvonne Hymel- Treasurer

Ms. Jan Barr- Motion to approve

Mr. Ray Merritt – 2nd motion

All approved

F. Reviewed and discussed process to present a draft budget to board by end of July. Motion to allow Yvonne and Donna to work on draft with the assistance of School Financial Services prior to July's board meeting.

Ms. Jan Barr- Motion to approve

Mr. Ray Merritt – 2nd motion

All approved

G. Reviewed and Discussed re-organization of Leadership Team. Motion to promote Greg Kahn from Assistant Director to Principal Position starting June 1, 2019. Donna and Greg will work up job description for role. His salary will increase to \$85,000.

Ms. Jan Barr- Motion to approve

Mr. Ray Merritt – 2nd motion

All approved

H. Reviewed and approved a process for handbook revisions to be completed this summer. Motion for Irene Flytzanis to review changes to meet deadline for PCSB. All changes will be reviewed at the next possible board meeting.

Ms. Jan Barr- Motion to approve

Mr. Ray Merritt – 2nd motion

All approved.

I. Reviewed need to set up a separate savings account at Sun Trust for fundraisers and donations. Motion to set up a separate account for this purpose.

Ms. Jan Barr- Motion to approve

Mr. Ray Merritt – 2nd motion

All approved

J. Reviewed contract presented by Mellissa Gross Arnold for purchase of building. Motion to authorize Jan Barr to continue working with Donna Hulbert and Melissa Gross Arnold to finalize the Purchase and Sale Agreement,

consistent with draft presented tonight and the LOI. When contract is finalized, Jan Barr can sign on behalf of the board.

Ms. Jan Barr- Motion to approve
Mr. Ray Merritt – 2nd motion
All approved

K. Motion to cancel June Board meeting and for Donna Hulbert to find another date in late July to review budget.

Ms. Jan Barr- Motion to approve
Mr. Ray Merritt – 2nd motion
All approved

6. Discussion Items:

- a. Update on Building/ Mortgage/ Processes
- b. Jacob Montalvo will join Board this summer.
- c. Board members training deadlines-
 - i. Irene- 5/18- completed
 - ii. Ray- 6/9
 - iii. Yvonne- 7/25
 - iiii. Jan-7/10
 - v. Cynthia- 7/8
- d. Legislative Updates
- e. State of the School Report

Announcements/Reminders

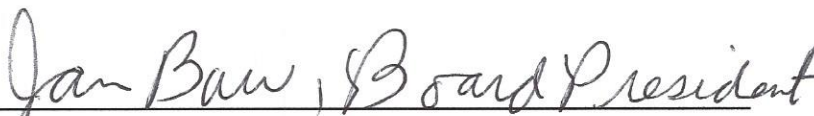
Future Meetings

6/10 5:00 pm at Enterprise HS - CANCELLED
– Will reschedule late in July.

**Graduation Date is May 23rd at Countryside HS
Auditorium at 7:00 pm.**

8. Adjournment- Meeting ended at 6:45 pm

Approved by:



Signature / Title